

## EXECUTIVE BOARD

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**Meeting to be held in Civic Hall, Leeds on  
Wednesday, 8th February, 2023 at 1.00 pm**

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### **MEMBERSHIP**

#### **Councillors**

S Arif	A Carter	S Golton
D Coupar		
M Harland		
H Hayden		
J Lewis (Chair)		
J Pryor		
M Rafique		
F Venner		

**To note:** Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.

**Note to observers of the meeting:** To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=102&MId=11826>

## **CONFIDENTIAL AND EXEMPT ITEMS**

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

### **9.0 Confidential information – requirement to exclude public access**

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

### **9.2 Confidential information means**

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

### **10.0 Exempt information – discretion to exclude public access**

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

# A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <ol style="list-style-type: none"> <li>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</li> <li>2 To consider whether or not to accept the officers recommendation in respect of the above information.</li> <li>3 If the recommendation is accepted, to formally pass the following resolution:-</li> </ol> <p><b>RESOLVED –</b> That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>MINUTES</b></p> <p>To confirm as a correct record the minutes of the meeting held on 14<sup>th</sup> December 2022.</p> <p><b><u>ADULT AND CHILDREN'S SOCIAL CARE AND HEALTH PARTNERSHIPS</u></b></p>	11 - 22
6			<p><b>ANNUAL REPORT OF THE LEEDS SAFEGUARDING ADULTS BOARD FOR 2021-22</b></p> <p>To consider the report of the Director of Adults and Health presenting the 2021/22 Annual Report of the Leeds Safeguarding Adults Board which outlines the Board's work from that year and provides an update on the progress made towards taking forward the Board's aims and ambitions.</p>	23 - 82

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7			<p><b><u>RESOURCES</u></b></p> <p><b>SAFER LEEDS EXECUTIVE ANNUAL REPORT 2021/22</b></p> <p>To consider the report of the Director of Communities, Housing and Environment presenting the Annual Report of the Safer Leeds Executive for 2021/22 and which provides an update on the progress being made in relation to the Safer Leeds Executive's current 3 year plan and the 9 key priorities within it regarding the promotion of community safety in Leeds.</p>	83 - 118
8 K			<p><b>CORE BUSINESS TRANSFORMATION PROGRAMME PHASE 2: HR AND PAYROLL TECHNOLOGY</b></p> <p>To consider the report of the Director of Resources which, further to the report considered by the Board in October 2022, seeks the Board's agreement to proceed with Phase 2 of the Core Business Transformation programme, together with the necessary approvals required to facilitate this.</p>	119 - 170
9 K		10.4(3) (Appendix B only)	<p><b>CAPITAL RECEIPTS PROGRAMME UPDATE</b></p> <p>To consider the report of the Director of City Development presenting an update and overview of the Council's Capital Receipt Programme, following consideration of the last report in February 2022.</p> <p>(Please Note: Appendix B to this report is designated as being exempt from publication under the provisions of the Council's Access to Information Procedure Rule 10.4(3))</p>	171 - 190



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12			<p><b>LOCAL GOVERNMENT ASSOCIATION CORPORATE PEER CHALLENGE – INITIAL ACTION PLAN</b></p> <p>To consider the report of the Chief Executive which, following the report considered in December 2022, presents further details regarding an initial Action Plan in response to the findings and recommendations arising from recent the Local Government Association (LGA) Corporate Peer Challenge.</p> <p><b><u>INFRASTRUCTURE AND CLIMATE</u></b></p>	611 - 620
13			<p><b>INITIAL PUBLIC CONSULTATION ON THE PROPOSED SCOPE OF THE LEEDS LOCAL PLAN 2040</b></p> <p>To consider the report of the Director of City Development setting out the proposed consultation material regarding the update to the Leeds Local Plan. Specifically, the report seeks approval to the proposed initial scope of the Leeds Local Plan 2040, to the commencement of consultation on this scope for a period of six weeks and to refer the consultation documentation to the Infrastructure, Investment and Inclusive Growth Scrutiny Board for consideration as part of such consultation.</p>	621 - 844
14			<p><b>CONNECTING LEEDS TRANSPORT STRATEGY - ACTION PLAN ANNUAL UPDATE 2022</b></p> <p>To consider the report of the Director of City Development which outlines the annual progress made on the Connecting Leeds, Transport Strategy Action Plan since its approval in October 2021.</p>	845 - 886

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15			<p><b>CONNECTING LEEDS - PUBLIC TRANSPORT INVESTMENT PROGRAMME - COMPLETION UPDATE</b></p> <p>To consider the report of the Director of City Development presenting an update on the progress made in relation to the Connecting Leeds, Leeds Public Transport Investment Programme (LPTIP) since it began in April 2017, including an update on the full programme to its majority completion on site in November 2022.</p> <p><b><u>COMMUNITIES</u></b></p>	887 - 908
16			<p><b>A REFRESHED APPROACH TO EQUALITY, DIVERSITY AND INCLUSION</b></p> <p>To consider a joint report of the Director of Communities, Housing and Environment and the Director of Resources which presents a refreshed approach towards Equality, Diversity and Inclusion, including a Vision Statement and Action Plan for consideration and adoption.</p> <p><b><u>ENVIRONMENT AND HOUSING</u></b></p>	909 - 922
17			<p><b>DAMP AND MOULD</b></p> <p>To consider the report of the Director of Communities, Housing and Environment providing an update and assurances regarding the current position in respect of damp and mould within Council managed homes, together with the approach being taken to tackle such matters and ensure that robust measures are in place. The report also provides an update on the actions being taken by the Council with regard to the private rented sector.</p>	923 - 934



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18	Little London and Woodhouse		<p><b><u>ECONOMY, CULTURE AND EDUCATION</u></b></p> <p><b>LEEDS KIRKGATE OPEN MARKET FUTURE OPPORTUNITIES - CONSULTATION RESPONSE AND NEXT STEPS</b></p> <p>To consider the report of the Director of City Development which, further to the report considered by the Board in December 2022, presents the findings from the consultation exercise undertaken on the potential introduction of a new container food, beverage and entertainment offer on part of the Open Market at Leeds Kirkgate Market and which sets out a series of proposed 'next steps' for consideration.</p>	935 - 968
19 K			<p><b>DETERMINATION OF SCHOOL ADMISSION ARRANGEMENTS FOR 2024/25</b></p> <p>To consider the report of the Director of Children and Families which presents for consideration the proposed admission arrangements (admission policy) for September 2024, with it being noted that the admission policy applies to all Leeds community and voluntary controlled maintained schools (100 schools) to ensure that places are allocated in a fair and transparent way.</p>	969 - 1138

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### **Third Party Recording**

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

### **Webcasting**

**Please note** – the publically accessible parts of this meeting will be filmed for live or subsequent broadcast via the City Council's website. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed.

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